Form No. PERB 005

STATE OF KANSAS PUBLIC EMPLOYEE RELATIONS BOARD

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IN THE MATTER OF the petitinn filed by Kansas Association of Public Employees for Unit Determination and Certification of Certain Employees of Reno County, Kansas. CASE NO. 75-UDC-1-1988

CERTIFICATION OF REPRESENTATIVE AND ORDER TO MEET AND CONFER

An election having been conducted in the above matter by the Public Employee Relations Board in accordance with the Public Employee Relations Act and the Rules of Procedure of the Board, and it appearing that an employee organization has been selected;

Pursuant to the authority vested in the Board by the Public Employee Relations.Act,

IT IS HEREBY CERTIFIED THAT Service Employees Union Local 513 (SEU 513)

has been designated and selected by a majority of the employees of the above named public employer, in the unit described below, as their exclusive representative for the purpose of meeting and conferring and the settlement of grievances.

UNIT:

See Attachment

Further, IT IS ORDERED that the above named public employer shall meet and confer with Service Employees Union Local 513 (SEU 513).

and may enter into a written agreement with such employee organization with regard to conditions of employment, and shall meet and confer with such employee organization in the determination of, and administration of, grievances.

Signed on the 4th day of April

, 1988

Paul K. Dickhoff, Jr. Senior Labor Conciliator

Employment Standards & Labor Relations 1430 SW Topeka Blvd. - 3rd Flr. Topeka, KS 66612-1853

75-UDC-1-1988

INCLUDE: Health Department

MCH Clerk Home Health Aide Home Health Clerk Home Health Nurse I & II WIC/Family Planning Clerk Health Receptionist

Automotive

Technician

County Appraiser

Personal Property Deputy Personal Property Clerk Real Estate Deputy Real Estate Clerk Data Entry Clerk Field Appraiser Appraiser Clerk

County Attorney

Diversion Coordinator Legal Secretary/Receptionist

County Clerk

Minutes Clerk Licensed Permit Clerk Assistant Payroll Clerk Payroll Clerk Voter Registration Clerk Clerk

County Treasurer

First Class Deputy Treasurer Clerk Tag Clerk Distribution Clerk Computer First Class Deputy Tag Deputy

Department of Aging

Bus Driver Dispatcher

Maintenance Department

Custodial Worker Maintenance Worker Fill-in Worker Electrical Technician

Register of Deeds

U.C.C. Clerk Deeds Clerk First Class Deputy Real Estate Deputy 75-UDC-1-1988 Page 3

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Sheriff's Department

Clerk Typist Office Deputy Assistant System Administrator

Weed Department

Assistant Director Secretary-Sprayer

<u>Bob Johnson Youth Shelter</u>

Child Care Worker

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EXCLUDE: All other employees of Reno County, Kansas.

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BEFORE THE PUBLIC EMPLOYEE RELATIONS BOARD

OF THE STATE OF KANSAS

IN THE MATTER OF THE PETITION FILED BY

Kansas Association of Public Employees for Unit Determination and Certification of Certain Employees of Reno County, Kansas.

CASE NO: 75-UDC-1-1988

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UNIT DETERMINATION ORDER

Comes now on this <u>20th</u> day of <u>November</u>, 1987, the above captioned matter for consideration by the Public Employee Relations Board.

Pursuant to the mutual agreement of the parties, and the Board finding no statutory violation in the proposed action, hereby orders that the appropriate unit in the above captioned matter shall be comprised in the following manner:

INCLUDE: Health Department

MCH Clerk Home Health Aide Home Health Clerk WIC/Family Planning Clerk Health Receptionist

Automotive

Technician

County Appraiser

Personal Property Deputy Personal Property Clerk Real Estate Deputy Real Estate Clerk Data Entry Clerk Field Appraiser Appraiser Clerk

County Attorney

Diversion Coordinator Legal Secretary/Receptionist

County Clerk

Minutes Clerk Licensed Permit Clerk Assistant Payroll Clerk Payroll Clerk Voter Registration Clerk Clerk Unit Determination Order 75-UDC-1-1988 Page 2

County Treasurer

First Class Deputy Treasurer Clerk Tag Clerk Distribution Clerk Computer First Class Deputy Tag Deputy

Department of Aging

Bus Driver Dispatcher

Maintenance Department

Custodial Worker Maintenance Worker Fill-in Worker Electrical Technician

Register of Deeds

U.C.C. Clerk Deeds Clerk First Class Deputy Real Estate Deputy

Sheriff's Department

Clerk Typist Office Deputy Assistant System Administrator

Weed Department

Assistant Director Secretary-Sprayer

Bob Johnson Youth Shelter

Child Care Worker I Child Care Worker II

EXCLUDE: Administrative Services Department

Administrative Assistant (Supervisor) Receptionist/Secretary (Confidential) Data Processing Coordinator (Confidential) ×. *. .

Automotive Department

Director (Supervisor)

County Appraiser

Appraiser (Supervisor) Administrative Assistant Appraiser (Supervisor/Confidential)

County Attorney's Office

County Attorney (Professional and Supervisor) Assistant County Attorneys (Serve at will of elected official) Legal Secretary (Confidential)



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Unit Determination Order 75-UDC-3-1988 Page 3

County Clerk

County Clerk (Elected Official) Deputy Clerk/Secretary (Serves at will of County Clerk) Deputy County Clerk (Serves at will of County Clerk)

County Treasurer

County Treasurer (Elected Official) Deputy County Treasurer (Appointed by Treasurer) First Class Tag Deputy (Supervisor)

Department of Aging

Director (Supervisor) Advisor (Less than one-half time) Office Manager

Health Department

Director/Health Office (Supervisor) Health Bookkeeper/Accountant (Confidential Employee) Community Health Nurse III (Supervisor) Environmental Health Supervisor (Supervisor) Nutrition Services Supervisor (Supervisor) Health Administrative Clerk (Confidential) Home Visitor (Less than one-half time) Home Health Coordinator (Supervisor)

Maintenance Department

Director-Maintenance (Supervisor) Personnel Supervisor (Supervisor) Night Working Foreman (Supervisor)

Register of Deeds

Registrar (Elected Official) Deputy Register of Deeds (Appointed by Registrar)

Bob Johnson Youth Shelter

Director (Supervisor) Assistant Director (Supervisor) Supervisor

It is further the finding and order of this Board that the following classifications are deemed to be "professional employees" in accordance with K.S.A. 75-4322 (d).

Health Department

M and I Social Worker (Professional) Community Health Nurse I (Professional) Community Health Nurse II (Professional) Nutritionist (Professional) LIVELY Project Coordinator (Professional) Sanitarian (Professional) Unit Determination Order 75-UDC-3-1988 Page 4

It is therefore the order of the Board that these "professional employees" may be included within the unit outlined above if so dictated by the results of an election as discussed at K.S.A. 75-4327 (f) (1).

IT IS SO ORDERED THIS 20th DAY OF November , 1987, BY THE PUBLIC EMPLOYEE RELATIONS BOARD.

Chairman, PERB Robert Kennedy, L.

Member, PERB Dorothy N. Ni

Lee Ruggles, Member, PERB

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Art J. Veach, Member, PERB